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**From:** Mary Taylor <mary@allianceforlifemissouri.com>  
**Sent:** Thursday, January 18, 2018 3:37 PM  
**To:** Fooks, Michael  
**Subject:** RE: Survey's

Yes it was me. I was asking if I should send in the survey's I have been receiving late from my subs or should I just shred them?

I am not sure exactly how many because I have not opened the packages but I have 4 large envelopes with surveys that arrived on my desk Tuesday.

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**From:** Fooks, Michael [<mailto:Michael.Fooks@dss.mo.gov>]  
**Sent:** Thursday, January 18, 2018 3:14 PM  
**To:** Mary Taylor <[mary@allianceforlifemissouri.com](mailto:mary@allianceforlifemissouri.com)>  
**Subject:** Survey's

A happy and pleasant Thursday afternoon to you Ms. Taylor,  
I have been told that IT has an email from you that our system identified as spam. I have to confirm with you that you sent it before they will allow us to see it.  
The subject line says "Surveys." Is it safe to open?

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310  
P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581

---

**From:** Mary Taylor <mary@allianceforlifemissouri.com>  
**Sent:** Thursday, January 18, 2018 4:38 PM  
**To:** Fooks, Michael  
**Subject:** RE: Survey's

LOL!

Well, if they will be reviewed and taken into account for this program, I will but if you (the designated person over this) is just going to trash them, I will save the postage is why I am asking.

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**From:** Fooks, Michael [<mailto:Michael.Fooks@dss.mo.gov>]  
**Sent:** Thursday, January 18, 2018 4:14 PM  
**To:** 'Mary Taylor' <[mary@allianceforlifemissouri.com](mailto:mary@allianceforlifemissouri.com)>  
**Subject:** RE: Survey's

Mary,  
It's your call on if you send them in or not. I am just glad you weren't sending me a virus. ☺

*Michael Fooks*  
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**From:** Mary Taylor <mary@allianceforlifemissouri.com>  
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**Subject:** RE: Survey's

OK, I will send them then. But I am about to leave the office and I am off on Friday's, so I will pop them in the mail on Monday to you.

By chance, do you happen to know every sub who sent surveys and how many they sent? (based on what I already sent you obviously) I was not aware I was to track that until AFTER I mailed them to you...(nail biting)

---

**From:** Fooks, Michael [<mailto:Michael.Fooks@dss.mo.gov>]  
**Sent:** Thursday, January 18, 2018 4:40 PM  
**To:** 'Mary Taylor' <[mary@allianceforlifemissouri.com](mailto:mary@allianceforlifemissouri.com)>  
**Subject:** RE: Survey's

If you send them I will log them.

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**From:** Benne, Joy  
**Sent:** Friday, January 19, 2018 9:19 AM  
**To:** 'Mary Taylor'; 'Marsha Middleton'  
**Subject:** RE: Jan 18 & Quarterly Expenditure Reports

Mary and/or Marsha,  
I have some questions in regard to the QER and January Invoice....

QER

- The expenses listed under Direct Administrative Costs for Other: Center-Client Supplies (\$896.21), Maternity Home Food-Clients (\$1941.52), Maternity Home Supplies-Clients (\$1545.58), and Maternity Home Transportation-Clients (\$1752.62) please explain why these expenses are listed in this category and not under Participant Services?
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Thanks.

*Joy E Benne, Fiscal Administrative Mgr.*

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Fax: 573-751-7598  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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**From:** Mary Taylor [<mailto:mary@allianceforlifemissouri.com>]  
**Sent:** Thursday, January 18, 2018 3:59 PM  
**To:** DFAS A2APrograms  
**Subject:** Jan 18 & Quarterly Expenditure Reports  
**Importance:** High

Hi Joy,

Please accept our apologies for sending these reports in late. We (Marsha and I) have been working diligently at getting all our numbers balanced with the 2<sup>nd</sup> Quarter Expenditure Report.

Both are attached here for your review.

If you need anything else or have any questions, please feel free to reach out to me. I hope you are feeling better.

Mary

---

**From:** Fooks, Michael  
**Sent:** Friday, January 19, 2018 11:29 AM  
**To:** Benne, Joy  
**Subject:** RE: Meeting 1/16/18 Recap

Joy,  
Mary Taylor of Alliance for Life has informed me that she has more client surveys en-route to us. She claims some of her subs were a bit late in their submissions.

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**From:** Benne, Joy  
**Sent:** Thursday, January 18, 2018 1:33 PM  
**To:** Fooks, Michael  
**Subject:** RE: Meeting 1/16/18 Recap

Michael,  
Let's reevaluate on Tuesday, January 23, 2016 to determine if additional time is needed. The amount of surveys received today was not a significant amount as compared to either Alliance for Life or Lutheran.

*Joy E Benne, Fiscal Administrative Mgr.*

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**From:** Fooks, Michael  
**Sent:** Thursday, January 18, 2018 12:10 PM  
**To:** Benne, Joy  
**Subject:** RE: Meeting 1/16/18 Recap

Joy,  
Today I have received more A2A customer surveys; this time from Mother's Refuge as well as Lighthouse.

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**From:** Benne, Joy  
**Sent:** Wednesday, January 17, 2018 10:22 AM  
**To:** Fooks, Michael  
**Subject:** RE: Meeting 1/16/18 Recap

Michael,  
After reviewing and discussing what still needs to be processed of the customer surveys the completion date has been moved to Tuesday, January 23, 2017.  
Thanks.

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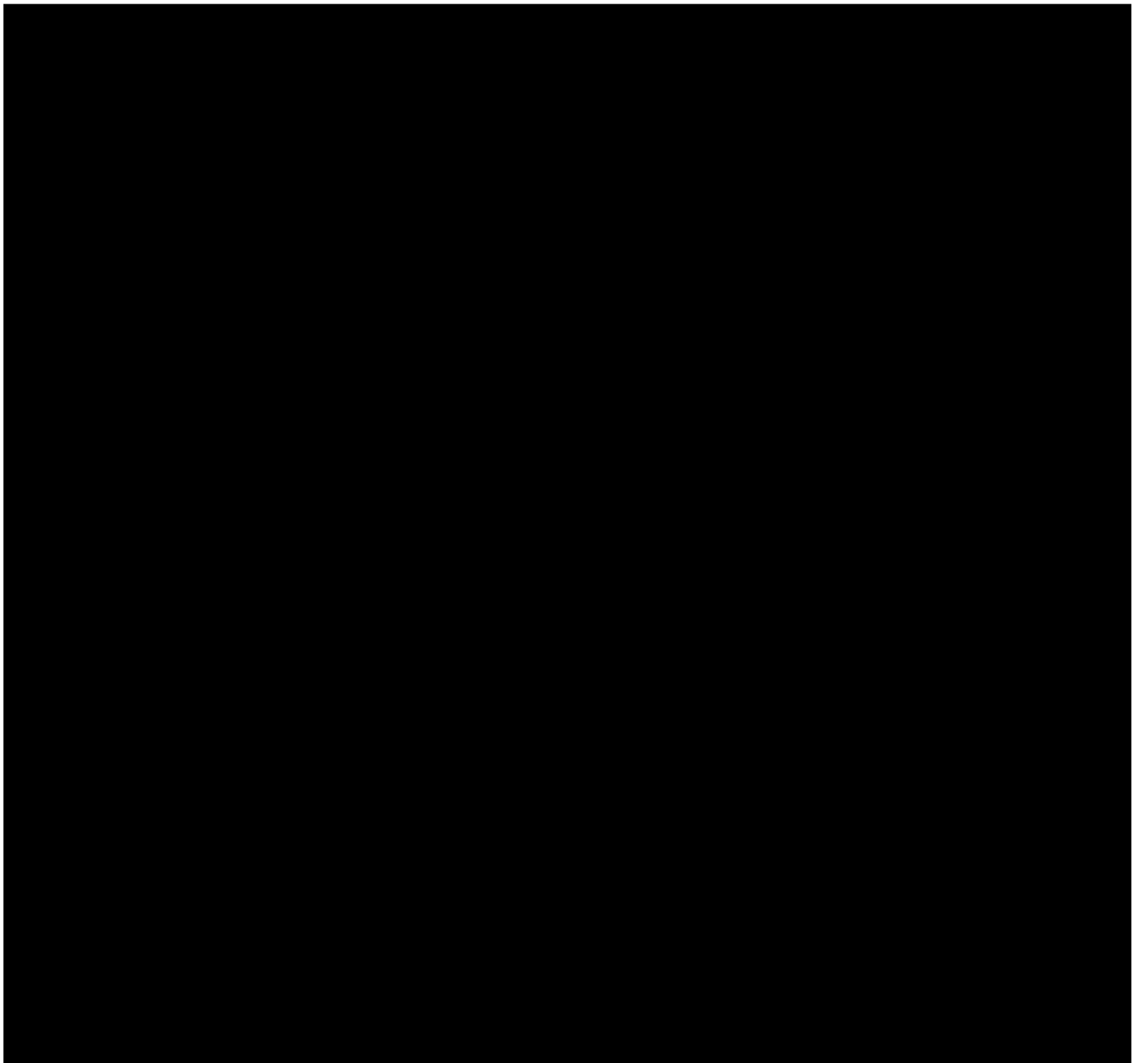
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A happy and pleasant Wednesday morning to you Joy,  
I have received more A2A customer surveys this morning from a provider. In light of this reality it will be highly unlikely that all surveys will be entered by Friday as previously stated.

Thank you and I hope you have a pleasant day.

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**From:** Benne, Joy  
**Sent:** Friday, January 19, 2018 12:05 PM  
**To:** Fooks, Michael  
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Michael,  
Let's reevaluate Tuesday, January 23<sup>rd</sup> and then again when the additional surveys are received.  
Thanks.

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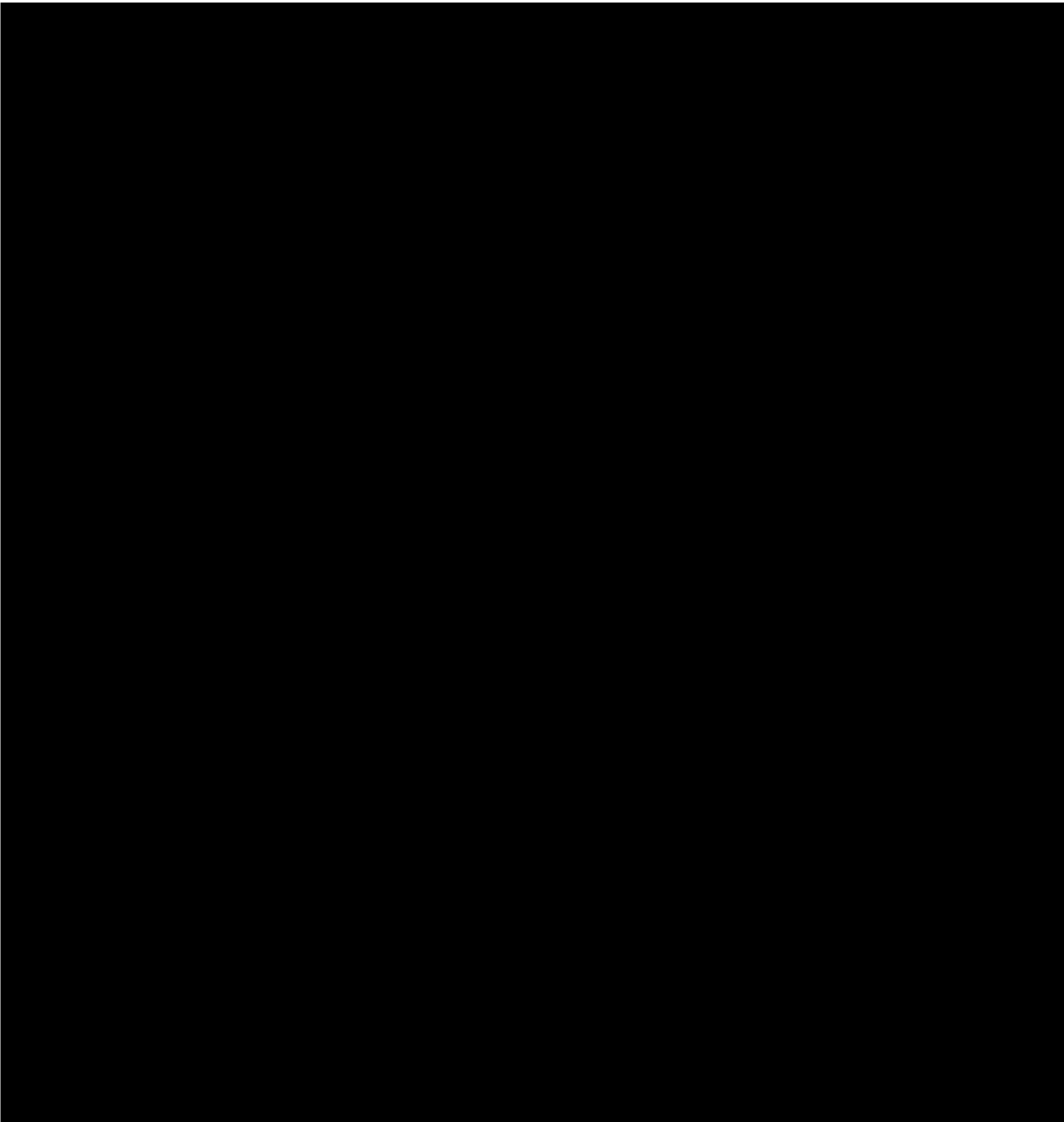
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---

**From:** Marsha Middleton <marsha@allianceforlifemissouri.com>  
**Sent:** Monday, January 22, 2018 10:36 AM  
**To:** Benne, Joy  
**Subject:** RE: Jan 18 & Quarterly Expenditure Reports  
**Attachments:** Signed Nov-Dec-Jan.pdf

**Importance:** High

Joy;

Attached please find the corrected copy for January as well as November and December.

We had all that matching with you after the last quarterly report, however some of our spreadsheets didn't get updated and so we were looking at old #s not the new. These should be in line with what you have now.

My apologies for missing that.

Thank you!  
Marsha

---

**From:** Benne, Joy [<mailto:Joy.E.Benne@dss.mo.gov>]  
**Sent:** Friday, January 19, 2018 9:19 AM  
**To:** 'Mary Taylor' <[mary@allianceforlifemissouri.com](mailto:mary@allianceforlifemissouri.com)>; 'Marsha Middleton' <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
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**From:** Mary Taylor [<mailto:mary@allianceforlifemissouri.com>]

**Sent:** Thursday, January 18, 2018 3:59 PM

**To:** DFAS A2APrograms

**Subject:** Jan 18 & Quarterly Expenditure Reports

**Importance:** High

Hi Joy,

Please accept our apologies for sending these reports in late. We (Marsha and I) have been working diligently at getting all our numbers balanced with the 2<sup>nd</sup> Quarter Expenditure Report.

Both are attached here for your review.

If you need anything else or have any questions, please feel free to reach out to me. I hope you are feeling better.

Mary

Alternatives to Abortion Invoice

Contract # CS170042001

Vendor Name: Alliance for Life - Missouri Inc

Vendor Number: [REDACTED]

Vendor Address: P.O. Box 65

Greenwood, MO 64034

Bill To: Missouri Department of Social Services

Division of Finance & Administrative Services

221 W. High St., Room 310

P.O. Box 1082

Jefferson City, MO 65102-1082

Invoice Number: [REDACTED]

Invoice Date: 1-Jan-18

Service Period: Jan 01 - Jan 31, 2018

<u>Total Contracted Allocation</u>	<u>Prior Invoiced Total</u>	<u>Monthly Award Amount</u>
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\$ 2,150,338.14	\$ 960,091.85	\$ 179,194.85
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Quarterly expenditure adjustment:	\$ 45,372.46
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Total Due:	\$ 224,567.31
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Allocation Remaining	\$ 965,678.99
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Signature: Marsha Middleton

Alternatives to Abortion Invoice

Contract # CS170042001 Vendor Name: Alliance for Life - Missouri Inc  
Vendor Number: [REDACTED] Vendor Address: P.O. Box 65  
Greenwood, MO 64034

Bill To: Missouri Department of Social Services  
Division of Finance & Administrative Services  
221 W. High St., Room 310  
P.O. Box 1082  
Jefferson City, MO 65102-1082

Invoice Number: [REDACTED]  
Invoice Date: 1-Dec-17  
Service Period: Dec 1 - Dec 3, 2017

<u>Total Contracted Allocation</u>	<u>Prior Invoiced Total</u>	<u>Monthly Award Amount</u>
\$ 2,150,338.14	\$ 780,891.00	\$ 179,194.85

Quarterly expenditure adjustment:

Total Due: \$ 179,194.85

Allocation Remaining \$1,190,252.30

Signature: Marsha Middleton



Alternatives to Abortion Invoice

Contract # CS170042001

Vendor Name: Alliance for Life - Missouri Inc

Vendor Number: [REDACTED]

Vendor Address: P.O. Box 65

Greenwood, MO 64034

Bill To: Missouri Department of Social Services

Division of Finance & Administrative Services

221 W. High St., Room 310

P.O. Box 1082

Jefferson City, MO 65102-1082

Invoice Number: 2018-05

Invoice Date: 1-Nov-17

Service Period: Nov 1 - Nov 30,2017

<u>Total Contracted Allocation</u>	<u>Prior Invoiced Total</u>	<u>Monthly Award Amount</u>
\$ 2,150,338.14	\$ 601,702.15	\$ 179,194.85

Quarterly expenditure adjustment:

Total Due: \$ 179,194.85

Allocation Remaining \$1,369,441.15

Signature: Marsha Middleton

---

**From:** Mary Taylor <mary@allianceforlifemissouri.com>  
**Sent:** Monday, January 22, 2018 11:45 AM  
**To:** Benne, Joy  
**Subject:** RE: Jan 18 & Quarterly Expenditure Reports

Good Morning Joy,

Below are my responses to your inquiry about the following QER "other" direct costs. I believe Marsha has responded to your inquiry about the Invoicing.

- Center – Client Supplies – These are supplies that our sub-contractors has available for their clients to use only while they are visiting at the centers for appointments, class, case management, etc. (for example, a client visits the center for her monthly case management visit and her baby needs a diaper change but she does not have any, the center will provide her with one to use while there to get by)
- Maternity Home - Supplies – These are supplies available for the clients who reside in the maternity home facilities. This is for the costs of products used in a community environment and not all taken by any one client for her to solely use.
- Maternity Home – Food – This is for the purchase of food to provide meals for clients who reside in the maternity home facilities. This is not food that a client can take back to her room for her to solely consume.
- Maternity Home – Transportation – This covers the gas OR mileage for the maternity home's that have vans/vehicles to transport several clients at a time who do not have their own means of transportation to/from doctor's appointments, etc
- Hotspot – This is used by one of our sub-contractors who does not have internet in their facility. This cost is only for the two A2A Administrators. The one A2A Administrator who works in the office provides internet service to the entire facility through her phone via her hotspot so that they can operate. And the other works out of her home and uses her hotspot to operate and stay connected with the center. This helps them keep costs down and stay connected online in order to process clients in the database and utilize their computers for the purpose of business.

I feel it is also important for you to know that In all these cases, our sub-contractors are only charging a percentage of these costs based on how many A2A Clients they serve. Majority of these costs are not reimbursed at 100%.

I hope this helps you get a better understanding of why these are listed under "Other Direct Administrative Costs"; however, if you have any further questions or need more clarification, please let me know.

Thanks,  
Mary

---

**From:** Benne, Joy [<mailto:Joy.E.Benne@dss.mo.gov>]  
**Sent:** Friday, January 19, 2018 9:19 AM  
**To:** 'Mary Taylor' <[mary@allianceforlifemissouri.com](mailto:mary@allianceforlifemissouri.com)>; 'Marsha Middleton' <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
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Mary

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**Sent:** Monday, January 22, 2018 12:00 PM  
**To:** Fooks, Michael  
**Subject:** RE: Survey's

Hi Michael,

Well, based on your response, I must assume this tracking is just something Marsha wanted for our purposes only then. I will go ahead and send the remaining surveys to you.

Thank you for your response, I appreciate it.

Thanks,  
mary

---

**From:** Fooks, Michael [<mailto:Michael.Fooks@dss.mo.gov>]  
**Sent:** Friday, January 19, 2018 9:19 AM  
**To:** 'Mary Taylor' <[mary@allianceforlifemissouri.com](mailto:mary@allianceforlifemissouri.com)>  
**Subject:** RE: Survey's

Mary,

I do not know what subs have sent in surveys or how many were sent. I am unsure as to what you mean by you are to track them. I am not aware of any tracking requirements. Also, I have not even begun entering Alliance for Life surveys yet as that agency has the most. I am entering all the others first, however I trust by this afternoon I will crack open your survey's.

Make it a great weekend!

*Michael Fooks*  
Missouri Department of Social Services  
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**From:** Mary Taylor [<mailto:mary@allianceforlifemissouri.com>]  
**Sent:** Thursday, January 18, 2018 5:10 PM  
**To:** Fooks, Michael  
**Subject:** RE: Survey's

OK, I will send them then. But I am about to leave the office and I am off on Friday's, so I will pop them in the mail on Monday to you.

By chance, do you happen to know every sub who sent surveys and how many they sent? (based on what I already sent you obviously) I was not aware I was to track that until AFTER I mailed them to you...(nail biting)

---

**From:** Fooks, Michael [<mailto:Michael.Fooks@dss.mo.gov>]  
**Sent:** Thursday, January 18, 2018 4:40 PM  
**To:** 'Mary Taylor' <[mary@allianceforlifemissouri.com](mailto:mary@allianceforlifemissouri.com)>  
**Subject:** RE: Survey's

If you send them I will log them.

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310  
P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581

---

**From:** Mary Taylor [<mailto:mary@allianceforlifemissouri.com>]  
**Sent:** Thursday, January 18, 2018 4:38 PM  
**To:** Fooks, Michael  
**Subject:** RE: Survey's

LOL!

Well, if they will be reviewed and taken into account for this program, I will but if you (the designated person over this) is just going to trash them, I will save the postage is why I am asking.

---

**From:** Fooks, Michael [<mailto:Michael.Fooks@dss.mo.gov>]  
**Sent:** Thursday, January 18, 2018 4:14 PM  
**To:** 'Mary Taylor' <[mary@allianceforlifemissouri.com](mailto:mary@allianceforlifemissouri.com)>  
**Subject:** RE: Survey's

Mary,  
It's your call on if you send them in or not. I am just glad you weren't sending me a virus. 😊

*Michael Fooks*  
Missouri Department of Social Services  
Division of Finance & Administrative Services  
Broadway State Office Building  
221 W. High St., Room 310  
P.O. Box 1082  
Jefferson City, MO 65102-1082  
Phone: (573)526-3581

---

**From:** Mary Taylor [<mailto:mary@allianceforlifemissouri.com>]  
**Sent:** Thursday, January 18, 2018 3:37 PM  
**To:** Fooks, Michael  
**Subject:** RE: Survey's

Yes it was me. I was asking if I should send in the survey's I have been receiving late from my subs or should I just shred them?

I am not sure exactly how many because I have not opened the packages but I have 4 large envelopes with surveys that arrived on my desk Tuesday.

---

**From:** Fooks, Michael [<mailto:Michael.Fooks@dss.mo.gov>]

**Sent:** Thursday, January 18, 2018 3:14 PM

**To:** Mary Taylor <[mary@allianceforlifemissouri.com](mailto:mary@allianceforlifemissouri.com)>

**Subject:** Survey's

A happy and pleasant Thursday afternoon to you Ms. Taylor,  
I have been told that IT has an email from you that our system identified as spam. I have to confirm with you that you sent it before they will allow us to see it.  
The subject line says "Surveys." Is it safe to open?

*Michael Fooks*

Missouri Department of Social Services

Division of Finance & Administrative Services

Broadway State Office Building

221 W. High St., Room 310

P.O. Box 1082

Jefferson City, MO 65102-1082

Phone: (573)526-3581

**From:** [Benne, Joy](#)  
**To:** [Patrin, Kristen](#)  
**Subject:** A2A Client Numbers and Average Cost  
**Date:** Tuesday, January 23, 2018 9:01:42 AM

Kristen,  
 Listed below are A2A numbers for FY2018. We will not have January numbers until February.

Provider	Jul	Aug	Sept	Oct	Nov	Dec	Jan
Alliance for Life - Missouri Inc	\$118,420.05	\$179,194.85	\$179,194.85	\$124,892.40	\$179,194.85	\$179,194.85	
Catholic Charities of Southern MO	\$36,515.45	\$36,515.45	\$36,515.45	\$60,563.99	\$36,515.45	\$36,515.45	\$52,933.27
Faith Maternity Care	\$15,276.92	\$15,276.92	\$15,276.92	\$9,343.64	\$15,276.92	\$15,276.92	\$13,154.52
The Haven of Grace	\$38,653.42	\$38,653.42	\$45,562.90	\$21,261.40	\$38,359.38	\$38,359.38	\$23,346.76
Laclede Co. Pregnancy Support Center	\$17,854.56	\$17,854.56	\$17,854.56	\$80.77	\$9,807.00	\$17,854.56	\$6,313.85
The LIGHT House Inc.	\$30,202.13	\$23,413.50	\$23,413.50	\$0.00	\$13,121.91	\$23,413.50	\$0.00
Lutheran Family & Children's Services of MO	\$131,223.82	\$131,223.82	\$131,223.82	\$32,277.74	\$131,223.82	\$131,223.82	\$76,196.26
Mothers Refuge	\$24,670.26	\$24,670.26	\$24,670.26	\$28,492.89	\$24,670.26	\$24,670.26	\$48,973.48
Nurses for Newborns	\$34,380.65	\$38,653.42	\$38,653.42	\$0.00	\$36,339.68	\$36,339.68	
<b>monthly total</b>	\$447,197.26	\$505,456.20	\$512,365.68	\$276,912.83	\$484,509.27	\$502,848.42	\$220,918.14

<b># of clients reported/per month</b>	824	837	819	933	899	846	
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<b>avg cost per client/per month</b>	\$542.72	\$603.89	\$625.60	\$296.80	\$538.94	\$594.38	
<b>avg cost per client/per quarter</b>			\$1,772.20			\$1,416.29	
<b>avg cost per client/6mos</b>						\$529.14	
<b>avg cost per month</b>						\$533.72	
<b>avg cost per client for 6 mos</b>						\$3,174.82	

Listed below are A2A for FY2017

FY 2017		
Contractor	ContractNumber	Client Count
Lutheran Family and Children's Services	CS170042007	257
Nurses for Newborns	CS170042009	248
Catholic Charities of Southern Missouri	CS170042002	23
Laclede County Pregnancy Support Center	CS170042005	47
Faith Maternity Care	CS170042003	32
Mother's Refuge	CS170042008	14
The Light House	CS170042006	12
Haven of Grace	CS170042004	15
Alliance For Life - Missouri	CS170042001	649
		<b>1297</b>

Average cost per client (Feb-Jun 2017)	\$1,393.22
--	------------

*Joy E Benne, Fiscal Administrative Mgr.*

Missouri Department of Social Services  
 Division of Finance & Administrative Services  
 Broadway State Office Building  
 221 W High St Room 310  
 P O Box 1082  
 Jefferson City MO 65102-1082  
 Phone: (573) 751-7027  
 Fax: 573-751-7598  
 Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

**Confidentiality Notice:** This electronic communication is from the Missouri Department of Social Services (DSS), Division of Finance & Administrative Services, and is only intended for its

addressee this communication may contain information that is privileged, confidential or otherwise protected from disclosure by law and/or DSS policy. If you are not the intended recipient, or the employee or agency responsible for delivering this information to its recipient, do not copy, circulate, forward or otherwise disclose this document. If you have received this message in error, please notify the sender immediately by return email at [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov) or by phone at 573-751-7027.



---

**From:** Benne, Joy  
**Sent:** Tuesday, January 23, 2018 1:53 PM  
**To:** 'Marsha Middleton'  
**Subject:** RE: Jan 18 & Quarterly Expenditure Reports

Marsha,

I need your assistance in understanding how you arrived at \$45,372.46 for a quarterly expenditure adjustment on the January 2018 invoice. Below is what I am calculating....

**Alliance for Life**

Contracted Allocation      \$2,150,338.14  
monthly allotment      \$179,194.85

Month	prior invoiced total	invoiced	Remaining
Jul	\$0.00	\$118,420.05	\$2,031,918.09
Aug	\$118,420.05	\$179,194.85	\$1,852,723.24
Sep	\$297,614.90	\$179,194.85	\$1,673,528.39
Oct	\$476,809.75	\$124,892.40	\$1,548,635.99
Nov	\$601,702.15	\$179,194.85	\$1,369,441.14
Dec	\$780,897.00	\$179,194.85	\$1,190,246.29
Jan	\$960,091.85		
Feb			
Mar			
Apr			
May			
June			
	<b>Total invoiced</b>	\$960,091.85	

**Quarterly Expenditure Adjustments**

1st qtr total invoices + cash  
on hand from prev contract  
period      \$537,699.85  
1st Qtr Expenditures      (\$483,397.40)  
Cash on hand (+)      \$54,302.45

2nd qtr total invoices +cash  
on hand      \$537,584.55  
2nd Qtr Expenditures      (\$554,526.00)  
overspent (-)      (\$16,941.45)

Jan allotment      \$179,194.85  
qtr adj      \$16,941.45  
total invoice      \$196,136.30

*Joy E Benne, Fiscal Administrative Mgr.*

Missouri Department of Social Services

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Phone: (573) 751-7027

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---

**From:** Marsha Middleton [<mailto:marsha@allianceforlifemissouri.com>]

**Sent:** Monday, January 22, 2018 10:36 AM

**To:** Benne, Joy

**Subject:** RE: Jan 18 & Quarterly Expenditure Reports

**Importance:** High

Joy;

Attached please find the corrected copy for January as well as November and December.

We had all that matching with you after the last quarterly report, however some of our spreadsheets didn't get updated and so we were looking at old #'s not the new. These should be in line with what you have now.

My apologies for missing that.

Thank you!

Marsha

---

**From:** Benne, Joy [<mailto:Joy.E.Benne@dss.mo.gov>]

**Sent:** Friday, January 19, 2018 9:19 AM

**To:** 'Mary Taylor' <[mary@allianceforlifemissouri.com](mailto:mary@allianceforlifemissouri.com)>; 'Marsha Middleton' <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>

**Subject:** RE: Jan 18 & Quarterly Expenditure Reports

Mary and/or Marsha,

I have some questions in regard to the QER and January Invoice....

QER

- The expenses listed under Direct Administrative Costs for Other: Center-Client Supplies (\$896.21), Maternity Home Food-Clients (\$1941.52), Maternity Home Supplies-Clients (\$1545.58), and Maternity Home Transportation-Clients (\$1752.62) please explain why these expenses are listed in this category and not under Participant Services?
- The expense for the "Hotspot", who is this for and where is this being used?

Invoice

- The Prior Invoiced total is incorrect. Our records show Alliance has only invoiced DSS for a total through December 2017 of \$960,091.85 and not the \$1,016,397.94 as noted on the invoice. There is a difference of \$56,306.09. It appears the prior invoiced total amount is off starting with the November 2017 invoice. Apologies for not catching this sooner.

Thanks.

*Joy E Benne, Fiscal Administrative Mgr.*

Missouri Department of Social Services

Division of Finance & Administrative Services

Phone: (573) 751-7027

Fax: 573-751-7598

Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

---

**From:** Mary Taylor [<mailto:mary@allianceforlifemissouri.com>]

**Sent:** Thursday, January 18, 2018 3:59 PM

**To:** DFAS A2APrograms

**Subject:** Jan 18 & Quarterly Expenditure Reports

**Importance:** High

Hi Joy,

Please accept our apologies for sending these reports in late. We (Marsha and I) have been working diligently at getting all our numbers balanced with the 2<sup>nd</sup> Quarter Expenditure Report.

Both are attached here for your review.

If you need anything else or have any questions, please feel free to reach out to me. I hope you are feeling better.

Mary

**From:** Marsha Middleton  
**To:** [Benne, Joy](#)  
**Subject:** RE: Jan 18 & Quarterly Expenditure Reports  
**Date:** Wednesday, January 24, 2018 10:00:21 AM  
**Attachments:** [QER 2nd Qtr - Jan "18 Invoice.pdf](#)

---

Joy;

I believe we should now be on track with each other with both the corrected invoice and QER.

What happened on our end; we have a subcontractor that is delayed in getting their actual numbers for expenditures in each month because it comes from their home office therefore this delays us in getting our subs paid. We decided in the 1<sup>st</sup> quarter to pay them separately and a month behind everyone else. However, when it was put into our spreadsheet it was put into the 1<sup>st</sup> quarter sheet (after the end of the 1<sup>st</sup> quarter and the report was already submitted) but paid in the 2<sup>nd</sup> quarter so our 2<sup>nd</sup> quarter #s were skewed and not reflecting that sub's expenses paid in October and not reflected in the 1<sup>st</sup> quarter report either.

I made the appropriate corrections reflecting what we actually paid out in the 2<sup>nd</sup> quarter and all numbers line up on my end. Hopefully that will be true for you.

We have now made adjustments with this sub in order to keep them on track with the rest to create less confusion for us especially when we get to the end of the quarter.

I apologize for the delay and the inaccuracy of the first reports.

Feel free to call me if you have any further questions.

Thank you!  
Marsha

---

**From:** Benne, Joy [mailto:Joy.E.Benne@dss.mo.gov]  
**Sent:** Tuesday, January 23, 2018 1:53 PM  
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<b>Mar</b>			
<b>Apr</b>			
<b>May</b>			
<b>June</b>			
<b>Total invoiced</b>	\$960,091.85		

#### Quarterly Expenditure Adjustments

1st qtr total invoices + cash on hand from prev contract period	\$537,699.85
1st Qtr Expenditures	(\$483,397.40)
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Marsha

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**From:** Benne, Joy [<mailto:Joy.E.Benne@dss.mo.gov>]

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**To:** 'Mary Taylor' <[mary@allianceforlifemissouri.com](mailto:mary@allianceforlifemissouri.com)>; 'Marsha Middleton' <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>

**Subject:** RE: Jan 18 & Quarterly Expenditure Reports

Mary and/or Marsha,

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Thanks.

*Joy E Benne, Fiscal Administrative Mgr.*

Missouri Department of Social Services  
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Phone: (573) 751-7027  
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**Sent:** Thursday, January 18, 2018 3:59 PM

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**Importance:** High

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Both are attached here for your review.

If you need anything else or have any questions, please feel free to reach out to me. I hope you are feeling better.

Mary

Alternatives to Abortion Invoice

Contract # CS170042001 Vendor Name: Alliance for Life - Missouri Inc  
Vendor Number: [REDACTED] Vendor Address: P.O. Box 65  
Greenwood, MO 64034

Bill To: Missouri Department of Social Services  
Division of Finance & Administrative Services  
221 W. High St., Room 310  
P.O. Box 1082  
Jefferson City, MO 65102-1082

Invoice Number: 2018-07  
Invoice Date: 1-Jan-18  
Service Period: Jan 1 - Jan 31, 2018


<u>Total Contracted Allocation</u>	<u>Prior Invoiced Total</u>	<u>Monthly Award Amount</u>
\$ 2,150,338.14	\$ 960,091.85	\$ 179,194.85
Quarterly expenditure adjustment:		\$ 45,084.06
Total Due:		\$ 224,278.91
Allocation Remaining		\$ 965,967.39

Signature: Marsha Middleton



## Missouri Department of Social Services

## A2A Quarterly Expenditure Report

Agency: Alliance for Life - Missouri, Inc		CS170042001
Program Year July 1, 2017 - June 30, 2018		
<b>Revenue</b>		Federal (TANF)
Revenue Request		\$ 582,668.61
<b>Indirect Administrative Costs Calculations</b>		
<b>Option 1: Federally Negotiated Indirect Cost Rate (FNICR)</b>		
Application Base:		\$ -
Federally Negotiated Indirect Cost Rate (FNICR): %		0.00%
<b>Total Indirect Administrative Costs</b>		\$ -
<b>OR</b>		
<b>Option 2: 10% De Minimus (use if no FNICR)</b>		
Application Base: Modified Total Direct Administrative Cost		\$ -
		10%
<b>Total Indirect Administrative Costs</b>		\$ 42,320.20
<b>Direct Administrative Costs</b>		Federal (TANF)
Program Salaries and Wages		\$ 268,014.17
Employee Benefits		\$ 25,705.06
Employee Travel		\$ 8,410.05
Employee Training		\$ 1,356.81
Office Rent/Space		\$ 21,911.16
Office Utilities		\$ 18,765.82
Facility Insurance		\$ 9,194.35
Office Supplies (under \$5,000)		\$ 11,330.06
Equipment (Capitol Equipment over \$5,000 threshold)		\$ 11,266.24
Office Communications		\$ 5,558.28
Office Repairs and Maintenance		\$ 12,227.91
Contract/Consulting		\$ 2,862.20
Other: Bank Fees		\$ 150.65
Other: Janitorial Services		\$ 1,293.57
Other: Depreciation Expenses		\$ 7,781.32
Other: Computer & Technology Support		\$ 5,090.54
Other: Security & Monitoring Services		\$ 1,111.28
Other: Hotspot		\$ 140.00
Other: Accountants Fees		\$ 777.10
Other: Curriculum		\$ 4,116.80
Other: Postage		\$ 2.66
Other: Center - Client Supplies		\$ 896.21
Other: Maternity Home Food - Clients		\$ 1,941.51
Other: Maternity Home Supplies - Clients		\$ 1,545.58
Other: Maternity Home Transportation - Clients		\$ 1,752.62
<b>Total Direct Administrative Cost</b>		\$ 423,201.95
<b>Less:</b>		
Equipment (Capital Equipment over the \$5,000 threshold)		0
Contracting/Consulting (amount of each contract service over \$25,000)		0
Other based on definition		0
<b>Modified Total Direct Administrative Cost</b>		\$ 423,201.95
<b>Participant Services</b>		Federal (TANF)
Transportation		\$ 15,219.60
Utility Assistance		\$ 22,887.39
Emergency Shelter		\$ 1,855.00
Housing Assistance		\$ 45,390.00
Other: Childcare		\$ 6,691.31
Other: Clothing		\$ 861.37
Other: Food		\$ 2,600.30
Other: Supplies		\$ 12,222.83
Other: Car Repairs		\$ 5,263.25
Other: Car Payments		\$ 2,982.78
Other: Car Insurance		\$ 454.90
Other: Vehicle Tags		\$ 217.73
Other: Access to storage unit		\$ 485.00
Other: Birth Certificate		\$ 15.00
<b>Total Participant Costs</b>		\$ 117,146.46
I hereby certify that the budget is taken from the original Books of Account and that budget amounts are valid and consistent with the terms of the contract.		
Signature of Authorized Representative of Alliance for Life - Missouri, Inc.		
		1-24-18

**From:** Marsha Middleton  
**To:** [Benne, Joy](#)  
**Subject:** RE: Jan 18 & Quarterly Expenditure Reports  
**Date:** Wednesday, January 24, 2018 12:16:20 PM

---

Yeah!

---

**From:** Benne, Joy [mailto:Joy.E.Benne@dss.mo.gov]  
**Sent:** Wednesday, January 24, 2018 10:57 AM  
**To:** 'Marsha Middleton' <marsha@allianceforlifemissouri.com>  
**Subject:** RE: Jan 18 & Quarterly Expenditure Reports

I balance with you now. Thank you for the updated information.

*Joy E Benne, Fiscal Administrative Mgr.*

Missouri Department of Social Services  
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Phone: (573) 751-7027  
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total invoice

\$196,136.30

*Joy E Benne, Fiscal Administrative Mgr.*

Missouri Department of Social Services  
Division of Finance & Administrative Services  
Phone: (573) 751-7027  
Fax: 573-751-7598  
Email: [joy.e.benne@dss.mo.gov](mailto:joy.e.benne@dss.mo.gov)

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**From:** Marsha Middleton [<mailto:marsha@allianceforlifemissouri.com>]  
**Sent:** Monday, January 22, 2018 10:36 AM  
**To:** Benne, Joy  
**Subject:** RE: Jan 18 & Quarterly Expenditure Reports  
**Importance:** High

Joy;

Attached please find the corrected copy for January as well as November and December.

We had all that matching with you after the last quarterly report, however some of our spreadsheets didn't get updated and so we were looking at old #'s not the new. These should be in line with what you have now.

My apologies for missing that.

Thank you!  
Marsha

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**From:** Benne, Joy [<mailto:Joy.E.Benne@dss.mo.gov>]  
**Sent:** Friday, January 19, 2018 9:19 AM  
**To:** 'Mary Taylor' <[mary@allianceforlifemissouri.com](mailto:mary@allianceforlifemissouri.com)>; 'Marsha Middleton' <[marsha@allianceforlifemissouri.com](mailto:marsha@allianceforlifemissouri.com)>  
**Subject:** RE: Jan 18 & Quarterly Expenditure Reports

Mary and/or Marsha,

I have some questions in regard to the QER and January Invoice....

QER

- The expenses listed under Direct Administrative Costs for Other: Center-Client Supplies (\$896.21), Maternity Home Food-Clients (\$1941.52), Maternity Home Supplies-Clients (\$1545.58), and Maternity Home Transportation-Clients (\$1752.62) please explain why these expenses are listed in this category and not under Participant Services?
- The expense for the "Hotspot", who is this for and where is this being used?

Invoice

- The Prior Invoiced total is incorrect. Our records show Alliance has only invoiced DSS for a

total through December 2017 of \$960,091.85 and not the \$1,016,397.94 as noted on the invoice. There is a difference of \$56,306.09. It appears the prior invoiced total amount is off starting with the November 2017 invoice. Apologies for not catching this sooner.

Thanks.

*Joy E Benne, Fiscal Administrative Mgr.*

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**From:** Mary Taylor [<mailto:mary@allianceforlifemissouri.com>]  
**Sent:** Thursday, January 18, 2018 3:59 PM  
**To:** DFAS A2APrograms  
**Subject:** Jan 18 & Quarterly Expenditure Reports  
**Importance:** High

Hi Joy,

Please accept our apologies for sending these reports in late. We (Marsha and I) have been working diligently at getting all our numbers balanced with the 2<sup>nd</sup> Quarter Expenditure Report.

Both are attached here for your review.

If you need anything else or have any questions, please feel free to reach out to me. I hope you are feeling better.

Mary